

Cancellation

In the event of cancellation of booth space by either party, exhibitor or ASR, the following refund policy will apply: Notification of an exhibitor's decision to cancel exhibit space must be submitted in writing. The effective date of space cancellation or reduction will be the date on which written notice is received by exhibit management. If space is cancelled 60 days or more prior to the opening date of the meeting, the total payment received will be refunded, less a processing fee of \$200 per booth. If space is cancelled 30–59 days prior to the opening date of the meeting, 50% of booth rental fee per booth will be retained. The remainder of payment received will be refunded. When the cancellation occurs 30 days or less prior to the opening of the meeting, no refund will be given.